

Sponsor Quick Start Guide for Symplr Spend: 4 Symplr Steps

1. Sponsor (Physician/Clinician) completes short form.

New Product Request Form

By completing the form below, a new product request will be initiated on your behalf. The symplr team may reach out for clarification as needed regarding the product request.

REQUESTER INFORMATION

First & Last Name*
John Smith

Email Address*
JSmith@uams.edu **Use UAMS.edu email**

Phone
(501) 526-5000

Job Position
Department Chairperson

Hospital*
University of Arkansas for Medical Sciences (Little Rock) **Enter proper name**

PRODUCT INFORMATION

Product Name*
[Empty field]

Manufacturer*
[Empty field]

SUPPORTING VENDOR REP INFORMATION

First & Last Name
optional

Email Address
optional

Comments
optional

SUBMIT

- The link to the short form can be found at supplychain.uams.edu/value-analysis
- You must use your UAMS.edu email and use the proper institutional name, "University of Arkansas for Medical Sciences"

2. Vendor Rep completes long form.

3. Sponsor advances or rejects product request.

Sponsor will receive an Email with subject line "New Product Request from [Rep] for [Product Name]."

i If using mobile phone, you may need to scroll left/right to view all questions and instructions.

Medical Representative Information

Name: symplr Spend **VIEW NEW PRODUCT REQUEST FORM**

Model: Product Research Library

Manufacturer: symplr Medical

MEDICAL REPRESENTATIVE INFORMATION

Name: Alex Henson

Company: symplr Medical

Email Address: alexmhens@gmail.com

Phone: (123) 456-7891

Manufacturer: N/A

Click below to answer supplemental questions on behalf of your facility or reject this request. Following your confirmation, the product request will be sent to your facility's value analysis team for review.

ANSWER SUPPLEMENTAL QUESTIONS or **REJECT REQUEST**

- ✗ Click **REJECT REQUEST** if you did not request the item or if you otherwise do not wish to proceed with the request.
- ✓ Click **ANSWER SUPPLEMENTAL QUESTIONS** to advance the request.
- + Click **VIEW NEW PRODUCT REQUEST FORM** if you would like to read the product information.

Advancing the request:

4. Sponsor answers supplemental questions.

When submitting answers, wait for the confirmation screen before exiting Symplr.

Thank you for your signature!

The following new product request has been submitted for value analysis review:

PRODUCT INFORMATION

Product Family: Micra VR Transcatheter Pacing System

Product Name: Micra VR Transcatheter Pacing System

Model/Catalog Number(s): MC1VR01US, MICRATCPSYSTEM

Manufacturer: Medtronic

HOSPITAL INFORMATION

Hospital: University of Arkansas for Medical Sciences

City, State: Little Rock, AR


Hospital Admin: John Smith

Admin Email: JSmith@uams.edu

Click below to track the progress of your submission.

TRACK YOUR PRODUCT

Sincerely,
The symplr Spend Team

Hospital procurement made simple. 

spendsupport@symplr.com
(866) 533-5550